



NORTH CAROLINA
ADMINISTRATIVE OFFICE
of the COURTS

NCAOC
ACIS Criminal and Infraction Statistical Extract
PO Box 2448, Raleigh, NC 27602
T 919 890-2220

ACIS Criminal and Infraction Statistical Extract

Layouts and Documentation

July 2014



TABLE OF CONTENTS

OVERVIEW

CRIMINAL EXTRACT FILE LAYOUT

1. Case Record
2. Offense Record
3. Offense Information Record
4. Freeform Offense Record
5. Special Conditions Record
6. Witness Record
7. Events Record
8. Attorney Record
9. SBI Record
10. Judgment Assignment Table
11. Judgment Table

Each record type has its own data description and layout.
The records are text files.
The case key is located in each record type.

INFRACTION EXTRACT FILE LAYOUT

1. Case Record
2. Offense Record
3. Offense Information Record
4. Freeform Offense Record
5. Special Conditions Record
6. Witness Record
7. Events Record
8. Attorney Record

Each record type has its own data description and layout.
The records are text files.
The case key is located in each record type.



APPENDIX INDEX

APPENDIX A – COUNTY CODES

APPENDIX B – VEHICLE TYPE CODES

APPENDIX C – STATE HIGHWAY PATROL TROOP AND DISTRICT NUMBER

APPENDIX D – INTERPRETER CODES

APPENDIX E – RECORD LAYOUT KEY LOCATION

APPENDIX F – FILE GROUPING



ACIS Criminal/Infraction Statistical Extract

Overview

The Automated Criminal/Infractions System (ACIS) statistical extract contains criminal and infraction case information as recorded by the clerks of superior court in the 100 clerks' offices in North Carolina. The information is stored at the North Carolina Administrative Office of the Courts' (NCAOC) Data Center. This document describes the information contained in this extract.

Extract

The ACIS statistical extract represents case activity for the latest five-year period. These extracts are typically generated once a year in January and provided on electronic media.

Criminal/Infraction Records at NCAOC

All criminal data at NCAOC began to be collected in the early 1980s. Since that time, enhancements have been made to include additional data as well as additional code values, so earlier records may not contain all the same field values of more current records. At this time, all criminal case history records are kept in NCAOC's electronic system, while infraction case history records are on a six-year purge cycle. This once-a-month purge includes all cases that meet both of the following criteria: the judgment is satisfied for the case, and the case was disposed more than six years prior to the current end-of-month date.



CRIMINAL EXTRACT FILE LAYOUT

The following are the record layouts for each record type.

1. DATA RECORD LAYOUT FOR CASE RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|---|
| CRCASES | | PIC X(600) | | Case Root Record |
| CRRKEY | Key | PIC X(13) | | Case Root Record Key |
| CRRKCY | Key | PIC X(03) | 001 - 003 | County Number – See Appendix A |
| CRRKYR | Key | PIC 9(04) | | File Number Century/Year |
| CRRKCC | Key | PIC 9(02) | 004 - 005 | File Number Century |
| CRRKYY | Key | PIC 9(02) | 006 - 007 | File Number Year |
| CRRKSQ | Key | PIC 9(06) | 008 - 013 | File Number Sequence |
| CRRTYP | | PIC X(03) | 014 - 016 | Case Filing Court Type (CR or CRS) |
| CRRNAM | | PIC X(28) | 017 - 044 | Defendant Name (Last,First,Middle Init,Suffix) - Stored on add only and never changed not used - see CRALNO |
| CRRADD | | PIC X(20) | 045 - 064 | Defendant Street Address |
| CRRCTY | | PIC X(15) | 065 - 079 | Defendant City Address |
| CRRDST | | PIC X(02) | 080 - 081 | Defendant State Address Abbreviation |
| CRRZIP | | PIC X(05) | 082 - 086 | Defendant Address Zip Code |
| CRREZP | | PIC X(04) | 087 - 090 | Defendant Address Extended Zip Code |
| CRRDOB | | PIC X(08) | 091 - 098 | Defendant Date of Birth |
| CRRACE | | PIC X(01) | 099 - 099 | Defendant Race Code A - Asian B - Black H - Hispanic I - Indian O - Other U - Unknown W - White X - Non-person Space - Unknown |
| CRRSEX | | PIC X(01) | 100 - 100 | Defendant Sex Code M - Male F - Female U - Unknown X - Non-person |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| CRRSSN | | PIC X(09) | 101 - 109 | Defendant Social Security Number (SSN) |
| CRRSS1 - Blocked | | PIC X(03) | 101 - 103 | '***' Defendant SSN, Positions 1 - 3 |
| CRRSS2 - Blocked | | PIC X(02) | 104 - 105 | '**' Defendant SSN, Positions 4 - 5 |
| CRRSS3 | | PIC X(04) | 106 - 109 | Defendant SSN, Positions 6 - 9 |
| CRRDLN | | PIC X(20) | 110 - 129 | Defendant Driver's License Number |
| CRRSIL | | PIC X(02) | 130 - 131 | Defendant Driver's License State Abbreviation |
| CRRPRC | | PIC X(01) | 132 - 132 | Type of Process Served on the Defendant B - Bill of Information C - Citation I - Indictment M - Magistrate Order O - Other S - Criminal Summons W - Warrant X - Statement of Charges |
| CRRWNO | | PIC X(08) | 133 - 140 | Citation Number |
| CRRIDT | | PIC X(08) | 141 - 148 | Warrant/Citation Date of Issuance |
| CRRRCD | | PIC X(08) | 149 - 156 | Date the Case Was Originally Created in the System (filing date) |
| CRRDTS | | PIC X(08) | 157 - 164 | Original Process Service Date |
| CRRUSV | | PIC X(08) | 165 - 172 | Returned Unserved Date |
| CRRDTP | | PIC X(08) | 173 - 180 | Redelivery Date |
| CRRTDT | | PIC X(08) | 181 - 188 | Case Trial Date |
| CRRRNO | | PIC X(04) | 189 - 192 | Case Trial Courtroom Number |
| CRRCRT | | PIC X(02) | 193 - 194 | Case Trial Court Session AM - Morning Session PM - Afternoon Session NC - Night Court |
| CRRCDL | | PIC X(01) | 195 - 195 | Commercial Driver's License Flag Y - CDL N - No CDL Space - No CDL |
| CRRCMV | | PIC X(01) | 196 - 196 | Commercial Vehicle Flag Y - Commercial Vehicle N - No Commerical Vehicle Space - No Commerical Vehicle |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|---|
| CRCASES | | PIC X(600) | | Case Root Record |
| CRRKEY | Key | PIC X(13) | | Case Root Record Key |
| CRRKCY | Key | PIC X(03) | 001 - 003 | County Number – See Appendix A |
| CRRKYR | Key | PIC 9(04) | | File Number Century/Year |
| CRRKCC | Key | PIC 9(02) | 004 - 005 | File Number Century |
| CRRKYY | Key | PIC 9(02) | 006 - 007 | File Number Year |
| CRRKSQ | Key | PIC 9(06) | 008 - 013 | File Number Sequence |
| CRRTYP | | PIC X(03) | 014 - 016 | Case Filing Court Type (CR or CRS) |
| CRRNAM | | PIC X(28) | 017 - 044 | Defendant Name (Last,First,Middle Init,Suffix) - Stored on add only and never changed not used - see CRALNO |
| CRRADD | | PIC X(20) | 045 - 064 | Defendant Street Address |
| CRRCTY | | PIC X(15) | 065 - 079 | Defendant City Address |
| CRRDST | | PIC X(02) | 080 - 081 | Defendant State Address Abbreviation |
| CRRZIP | | PIC X(05) | 082 - 086 | Defendant Address Zip Code |
| CRREZP | | PIC X(04) | 087 - 090 | Defendant Address Extended Zip Code |
| CRRDOB | | PIC X(08) | 091 - 098 | Defendant Date of Birth |
| CRRACE | | PIC X(01) | 099 - 099 | Defendant Race Code A - Asian B - Black H - Hispanic I - Indian O - Other U - Unknown W - White X - Non-person Space - Unknown |
| CRRSEX | | PIC X(01) | 100 - 100 | Defendant Sex Code M - Male F - Female U - Unknown X - Non-person |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|---|
| CRRHAZ | | PIC X(01) | 197 - 197 | Hazardous Material Flag Y - Hazardous Material N - No Hazardous Material Space - No Hazardous Material |
| CRRMPR | | PIC X(01) | 198 - 198 | Not Used |
| CRRFNO | | PICX(10) | 199 - 208 | Microfilm Number |
| CRRFN1 | | PICX(02) | 199 - 200 | Microfilm Number Year |
| CRRFN2 | | PIC X(04) | 201 - 204 | Microfilm Number Reel |
| CRRFN3 | | PIC X(04) | 205 - 208 | Microfilm Number Sequence |
| CRRLOP - BLOCKED | | PIC X(09) | 209 - 217 | Operator Identification - SPACES |
| CRRLLUP | | PIC X(08) | 218 - 225 | Date of Last Update to the Case Record |
| CRRCAD | | PIC X(02) | 226 - 227 | Continued Accumulator - by Defense |
| CRRCAS | | PIC X(02) | 228 - 229 | Continued Accumulator - by the State |
| CRRCAJ | | PIC X(02) | 230 - 231 | Continued Accumulator - by the Judge |
| CRRCAN | | PIC X(02) | 232 - 233 | Continued Accumulator - by Unreached Verdict |
| CRREAD | | PIC X(15) | 234 - 248 | Defendant's Extended Address - 2nd Line of Address |
| CRRPDT | | PIC X(08) | 249 - 256 | Date Case Originally Created in Superior Court |
| CRRVTY | | PIC X(04) | 257 - 260 | Vehicle Type Code – See Appendix B |
| CRRIX2 | | PIC X(04) | 261 - 264 | Calendar Sequence |
| CRRRNS | | PIC X(01) | 265 - 265 | Reinstatement Code Y - Case Was Disposed But Has Been Reinstated Space - Case Has Not Been Reinstated |
| CRREXC | | PIC X(04) | 266 - 269 | Unused |
| CRRDAT | | PIC X(01) | 270 - 270 | District Court Attorney Type Code A - Appointed P - Public Defender R - Privately Retained or Self W - Waived |
| CRRPCD | | PIC X(08) | 271 - 278 | Probable Cause Date |
| CRRIDD | | PIC X(08) | 279 - 286 | Indictment Date |
| CRRSAT | | PIC X(01) | 287 - 287 | Superior Court Attorney Type Code A - Appointed P - Public Defender R - Privately Retained or Self W - Waived |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| CRRARD | | PIC X(08) | 288 - 295 | Arrestment Date |
| CRRMPC - Not Used | | PIC X(01) | 296 - 296 | Motions Pending Code - NOT USED or DISPLAYED on screens |
| CRRMPD | | PIC X(08) | 297 - 304 | Motions Pending Date |
| CRRSII | | PIC X(01) | 305 - 305 | Unused |
| CRRROP | | PIC X(01) | 306 - 306 | Calendar Number |
| CRRDDT | | PIC X(08) | 307 - 314 | Date Offense Disposed |
| CRRDDI | | PIC X(08) | 315 - 322 | Date Case Disposed in District Court |
| CRRDSP | | PIC X(08) | 323 - 330 | Date Case Disposed in Superior Court |
| CRRDSF | | PIC X(01) | 331 - 331 | District Statistical Flag D - Disposition F - Filing |
| CRRSSF | | PIC X(01) | 332 - 332 | Superior Statistical Flag D - Disposition F - Filing |
| CRRPRS | | PIC X(01) | 333 - 333 | Superior Process Code B - Bill of Information C - Citation I - Indictment M - Magistrate Order O - Other S - Criminal Summons W - Warrant X - Statement of Charges |
| CRRSRF | | PIC X(01) | 334 - 334 | Statistical Reinstatement Flag D - Disposition F - Filing |
| CRRRESVD | | PIC X(20) | 335 - 354 | Unused |
| CRRBONDT | | PIC X(03) | 355 - 357 | Bond Type Code CSH - Cash CUS - Custody Release DIS - Official's Discretion PTR - Pretrial Release SEC - Secured UNS - Unsecured WPA - Written Promise to Appear |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------------------------|-----|-----------|-----------|--|
| CRRBONDA | | PIC X(07) | 358 - 364 | Bond Amount |
| CRRTTY | | PIC X(02) | 365 - 366 | Trailer Type Code BT - Boat CT - Camper DT - Double/Twin FB - Flatbed HE - Horse HS - House Trailer OS - Other Semi OT - Other TN - Tanker TV - Towed Vehicle U - Unknown UT - Utility VN - Enclosed Van |
| CRRWCDT | | PIC X(01) | 367 - 367 | Citation Number Validation Character |
| CRRRCPAG | | PIC X(01) | 368 - 368 | Reciprocal Agreement Flag |
| CRRROD (first characters of road) | | PIC X(06) | 369 - 374 | State Road Number Where Incident Occurred I - Interstate NC - N.C. Numbered Routes OT - Other PP - Private Road, Property, or Driveway PVA - Public Vehicular Area RP - Rural Paved Secondary Routes RU - Rural Unpaved Secondary Routes US - U.S. Numbered Routes |
| CRRVRA | | PIC X(01) | 375 - 375 | Victims Rights Indicator Y - Yes Space |
| CRRARE | | PIC X(02) | 376 - 377 | State Highway Patrol Area Number |
| CRRTRP | | PIC X(02) | 378 - 379 | State Highway Patrol Troop and District Number See Appendix C |
| CRRACC | | PIC X(01) | 380 - 380 | Accident Type Code F - Fatality I - Personal Injury N - Near Accident or No Accident P - Property Damage U - Unknown |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| CRRVLN | | PIC X(10) | 381 - 390 | Vehicle License Number |
| CRRVLS | | PIC X(02) | 391 - 392 | Vehicle License State |
| CRRCTM | | PIC X(05) | 393 - 397 | Offense Time |
| CRRCHR | | PIC X(02) | 393 - 394 | Offense Time Hour |
| CRRCMN | | PIC X(02) | 395 - 396 | Offense Time Minute |
| CRRCAP | | PIC X(01) | 397 - 397 | Offense Time A - AM P - PM |
| CRRBNDFD | | PIC X(08) | 398 - 405 | Cash Bond Forfeiture Date |
| CRRFILL2 | | PIC X(01) | 406 - 406 | Filler |
| CRRINCOC | | PIC X(20) | 407 - 426 | Contains Incident and Agency |
| CRRINC | | PIC X(09) | 407 - 415 | Incident |
| CRROCA | | PIC X(11) | 416 - 426 | Originating Case Agency ABC - County ABC ALE - Alcohol Law Enforcement APD - International Airport CPD - City Police Department CSC - Clerk of Superior Court DCC - Division of Community Corrections DMV - Division of Motor Vehicles FBI - Federal Bureau of Investigation JUD - Judge L-T - NC License - Theft Division MAG - Magistrate OTH - Other SBI - State Bureau of Investigation SFF - County Sheriff Department SHP - State Highway Patrol WRC - Wildlife Resources Commission |
| CRRORI | | PIC X(09) | 427 - 435 | Originating Routing ID |
| CRRLID | | PIC X(15) | 436 - 450 | Local Identification Number |
| CRRARRNM | | PIC X(10) | 451 - 460 | Arrest Number |
| CRRJAIL | | PIC X(01) | 461 - 461 | In-Jail Indicator Y - Yes N - No |
| CRRVID | | PIC X(01) | 462 - 462 | Verification Indicator Y - Yes N - No C - Converted to NCAWARE Space - Case Has Not Been Converted |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| CRRVPR | | PIC X(01) | 463 - 463 | Verify Process S - Criminal Summons W - Warrant for arrest If OFA present, field may contain values 1 thru 8: 1 - FTA - Release Order 2 - FTA - Criminal Summons or Citation 3 - True Bill of Indictment 4 - FTA - Show Cause After FTC 5 - FTA - Show Cause Order in Original Criminal Judgment 6 - Probable Cause that Defendant May Fail to Appear - Criminal Contempt 7 - Probation Violation 8 - Other (specify) |
| CRRVDT | | PIC X(08) | 464 - 471 | Verification Date |
| CRRVMCI | | PIC X(01) | 472 - 472 | Verify Multi-case ID P - Primary S - Secondary R - Reset |
| CRRAGE | | PIC X(03) | 473 - 475 | Defendant Age |
| CRROHI | | PIC X(01) | 476 - 476 | Old/Historical Indicator O - Old Case That Was Reported Manually H - Closed Case Added For History Purposes |
| CRRCRDT | | PIC X(08) | 477 - 484 | Date Case Was Added from ALI Interface |
| CRRJRDT | | PIC X(08) | 485 - 492 | Jail Release Date |
| CRRJCDT | | PIC X(08) | 493 - 500 | Jail Committed Date |
| CRRDOCN | | PIC X(08) | 501 - 508 | Warrant Number |
| CRRCMPN | | PIC X(15) | 509 - 523 | Complaint Number (May be combined with Subject Status Code) |
| CRRSTCD | | PIC X(02) | 522 - 523 | Subject Status Code (May contain last 2 bytes of Complaint Number) |
| CRRARDT | | PIC X(08) | 524 - 531 | Arrest Date |
| CRRDLNE | | PIC X(05) | 532 - 536 | Defendant Driver's License Number Extension |
| CRRDOMVD | | PIC X(01) | 537 - 537 | Domestic Violence District Court Y - Yes Space |
| CRRDOMVS | | PIC X(01) | 538 - 538 | Domestic Violence Superior Court Y - Yes Space |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| CRRREA | | PIC X(02) | 539 - 540 | Reason for Missing Check Digit & Arrest Date and Add or Review Code Indicating Clerk Has Reviewed Case In Error as Reported By DCI Reason Codes: BC - Invalid Check Digit Number CS - Another County Served - No Check Digit Number DD - Defendant Died before Prints Taken MC - Missing Check Digit on Fingerprint Card MR - Old/History Case Reported Manually NA - Not Arrested (Citation, Summons) NC - Old/History Case No Fingerprint Card In File ND - No Record Found in DCI Files NF - Not Fingerprinted by Law Enforcement Officer NM - Fingerprint Information Not Provided by Magistrate NP - No Probable Cause by Magistrate NR - Fingerprint Not Required by Judge's Plan UD - Unserved/Dismissed No Record WN - Wrong Person's Name Used Review Codes: RA - Arrest Date Mismatch Verified RC - Check Digit Mismatch Verified RN - Defendant Name Mismatch Verified RO - Other Mismatch Verified |
| CRRTIME | | PIC X(06) | 541 - 546 | Time County Site Sent Transaction (Local Interface) |
| CRROFAW | | PIC X(08) | 547 - 554 | Warrant # Assigned on Arrest Order (Local Interface) |
| CRROFAA | | PIC X(10) | 555 - 564 | Arrest # Assigned on Arrest Order (Local Interface) |
| CRRPROCI | | PIC X(01) | 565 - 565 | Send the Case to County Indicator (Local Interface) |
| CRRDOMVL | | PIC X(01) | 566 - 566 | Domestic Violence Flag Y - Yes Space |
| CRRWCATD | | PIC X(01) | 567 - 567 | Waive Court-Appointed Attorney at District Court Level |
| CRRWCATS | | PIC X(01) | 568 - 568 | Waive Court-Appointed Attorney at Superior Court Level |
| CRRLOC | | PIC X(02) | 569 - 570 | Court Location for Guilford County GR - Greensboro HP - High Point |
| CRRCSE | | PIC (08) | 571 - 578 | Case Entry Report Date for ALI Cases |
| CRRINT | | PIC X(03) | 579 - 581 | Interpreter Codes – See Appendix D |
| CRRRTV | | PIC X(03) | 582 - 584 | Relationship to Victim (as of 7/1/2013 not used yet) |
| CRRINTU | | PIC X(01) | 585 - 585 | Interpreter Used |
| CRRINTFF | | PIC X(14) | 586 - 599 | Interpreter Freeform Language |
| FILLER | | PIC X(01) | 600 - 600 | Filler |



2. DATA RECORD LAYOUT FOR OFFENSE RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|--|
| CROFFNS | | PIC X(313) | | Offense Record |
| CROLNO | Key | PIC X(02) | 001 - 002 | Offense Line Number |
| CROFFC | | PIC X(04) | 003 - 006 | Charged Offense Code |
| CROCDT | | PI C X(08) | 007 - 014 | Charged Offense Date |
| CROFFA | | PIC X(04) | 015 - 018 | Arraigned Offense Code |
| CRODTA | | PIC X(08) | 019 - 026 | Arraigned Offense Date |
| CROFFV | | PIC X(04) | 027 - 030 | Convicted Offense Code |
| CROCCT | | PIC X(01) | 031 - 031 | Offense Court Type |
| CRDPLE | | PIC X(02) | 032 - 033 | Plea Code GA - Guilty Alford Plea GL - Guilty to Lesser GU - Guilty NC - No Contest NG - Not Guilty NR - Not Responsible RL - Responsible to Lesser RS - Responsible |
| CRDVER | | PIC X(02) | 034 - 035 | Verdict Code GL - Guilty to Lesser GU - Guilty JA - Judgment Arrested (By Judge after Jury Verdict) NG - Not Guilty NR - Not Responsible PJ - Prayer for Judgment RL - Responsible to Lesser RS - Responsible |
| CRDMOD | | PIC X(02) | 036 - 037 | Method of Disposition CD - Capacity Dismissed Without Leave CV - Change of Venue DC - Dismissed by the Court DD - Dismissal by DA FE - Fight Extradition HC - Habeas Corpus Hearing (superior only) JR - Jury JU - Judge LC - Capacity Dismissed with Leave MA - Magistrate NB - No True Bill Returned NP - No Probable Cause NS - Never to Be Served OT - Otherwise |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| | | | | PC - Probable Cause Found PO - Process Other (use in place of "OT" except for offense 9954) PR - Process Revocation (by judge) RM - Remanded to District Court SI - Superseding Indictment ST - Dismissed Speedy Trial TD - Transfer to District VD - Voluntary Dismissal DA VL - Dismissal With Leave by DA WC - Waiver - Clerk WD - Withdrawn From Superior Court WE - Waiver of Extradition (Code 9901 or 5099 only) WM - Waiver - Magistrate WP - Waived Probable Cause (Transfer to Superior Court) |
| CRDDDT | | PIC X(08) | 038 - 045 | Offense Disposition Date |
| CRDJNO | | PIC X(03) | 046 - 048 | Judge Code |
| CRDMNL | | PIC X(03) | 049 - 051 | Minimum Sentence Length |
| CRDMXL | | PIC X(03) | 052 - 054 | Maximum Sentence Length |
| CRDSPD | | PIC X(01) | 055 - 055 | Minimum Sentence Frame D - Days F - Fines only L - Life (key in Min. Sentence Frame only) M - Months P - Life with possibility of parole X - Death (key in Min. Sentence Frame only) Y - Years |
| CRDFIN | | PIC X(08) | 056 - 063 | Fines DDDDD.CC |
| CRDFILL3 | | PIC X(01) | 064 - 064 | Filler |
| CRDRES | | PIC X(09) | 065 - 073 | Restitution |
| FILLER | | PIC X(03) | 074 - 076 | Filler |
| CRDPRL | | PIC X(03) | 077 - 079 | Probation Length |
| CRDPPD | | PIC X(01) | 080 - 080 | Probation Frame D - Days M - Months Y - Years |
| CRDSUL | | PIC X(03) | 081 - 083 | Suspension Length |
| CRDSUP | | PIC X(01) | 084 - 084 | Suspension Frame D - Days M - Months Y - Years |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|---|
| CRDPRS | | PIC X(01) | 085 - 085 | Supervised Probation Flag Y - Yes Space |
| CRSDT | | PIC X(08) | 086 - 093 | Date Monies to be Paid |
| CRDJDS | | PIC X(01) | 094 - 094 | Monies Paid Flag E - Defendant elected to serve the sentence N - Defendant has not complied with fine or cost R - Probation has been revoked X - A CVR of the driver's license has been rescinded Y - Defendant has complied with fine or cost |
| CRDADT | | PIC X(08) | 095 - 102 | Date Appealed to Superior Court |
| CRDBSC | | PIC X(08) | 103 - 110 | Date Bound Over to Superior Court |
| CRDAPP | | PIC X(08) | 111 - 118 | Date Sent to Appellate Division |
| CRDARS | | PIC X(01) | 119 - 119 | Results of Appeal Flag A - Affirmed D - Dismissed the Case M - Modified N - Not Perfected R - Reversed |
| CRDRDT | | PIC X(08) | 120 - 127 | Date Remanded to District Court - see CRDWDT for remand date |
| CRDSEFB | | PIC X(08) | 128 - 135 | Suspended License Begin Date |
| CROMCK | | PIC X(01) | 136 - 136 | More Offenses Check Flag Y - Yes Space |
| CRDWDT | | PIC X(08) | 137 - 144 | Date Appeal Withdrawn |
| CRDSPT | | PIC X(01) | 145 - 145 | Maximum Sentence Frame D - Days M - Months Y - Years |
| CRDPBF | | PIC X(01) | 146 - 146 | Plea Bargain Flag |
| CRDVIO | | PIC X(08) | 147 - 154 | Motor Vehicle FTA Date |
| CRDCOM | | PIC X(08) | 155 - 162 | Motor Vehicle FTA Compliance Date |
| CRDCMVL | | PIC X(01) | 163 - 163 | Domestic Violence Convicted Flag |
| CRDFILL1 | | PIC X(05) | 164 - 168 | Filler |
| CRDFTCD | | PIC X(08) | 169 - 176 | Failure to Comply 20-Day Failure Date |
| CRDFTCC | | PIC X(08) | 177 - 184 | Date Complied to FTC |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| CRDACTSN | | PIC X(01) | 185 - 185 | Active Sentence Indicator A - Active Punishment C - Community Punishment I - Intermediate Punishment |
| CRDDLST | | PIC X(03) | 186 - 188 | Driver's License Suspension Length |
| CRDDLSTF | | PIC X(01) | 189 - 189 | Driver's License Suspension Frame D - Days M - Months Y - Years |
| CRDACKD | | PIC X(08) | 190 - 197 | Suspension Acknowledgement Date |
| CRDDLST | | PIC X(01) | 198 - 198 | Driver's License Status 1 - License Is Surrendered 2 - License Is a Limited Privilege License Surrender 3 - License Was Lost 4 - Defendant Does Not Have a License |
| CRDDLSTI | | PIC X(08) | 199 - 206 | Driver's License Issuance Date |
| CRDLTDDP | | PIC X(01) | 207 - 207 | Limited Driving Privileges Indicator |
| CRDSBFG | | PIC X(01) | 208 - 208 | Substance Abuse Flag |
| CRDCSTF | | PIC X(03) | 209 - 211 | Community Services Completion Time Frame (Days) |
| CRDCSHR | | PIC X(04) | 212 - 215 | Community Service Hours |
| CRDASSMT | | PIC X(01) | 216 - 216 | Judgment Ordered Assessment Flag |
| CRDSEFE | | PIC X(08) | 217 - 224 | Suspension End Date |
| FILLER | | PIC X(02) | 225 - 226 | Filler |
| CROFFCX | | PIC X(02) | 227 - 228 | Extended Charge Code (Used by Mecklenburg Only) |
| CROFFAX | | PIC X(02) | 229 - 230 | Extended Arraigned Code (Used by Mecklenburg Only) |
| CROFFVX | | PIC X(02) | 231 - 232 | Extended Convicted Code (Used by Mecklenburg Only) |
| CROUCR | | PIC X(06) | 233 - 238 | UCR Code |
| CRDOFCL | | PIC X(02) | 239 - 240 | Structured Sentence Offense Class A, B1, B2, C, D, E, F, G, H, I - Felony offenses 1, 2, 3, A1 - Misdemeanor offenses ?? - More Than One Class Applies |
| CRDPRPT | | PIC X(02) | 241 - 242 | Structured Sentence Prior Record Points |
| CRDCFJF | | PIC X(13) | 243 - 255 | Consolidated for Judgment - File Number |
| CRDCFJFC | | PIC X(03) | 243 - 245 | Consolidated for Judgment - File Number County |
| CRDCFJFY | | PIC X(04) | 246 - 249 | Consolidated for Judgment - File Number Year |
| CRDCFJFS | | PIC X(06) | 250 - 255 | Consolidated for Judgment - File Number Sequence |
| CRDCFJO | | PIC X(02) | 256 - 257 | Consolidated for Judgment - File Offense Number |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|---|
| CRDCSLR | | PIC X(08) | 258 - 265 | Community Service License Revocation |
| CRDCSLRC | | PIC X(08) | 266 - 273 | Community Service License Revocation Compliance |
| CRDBACID | | PIC X(01) | 274 - 274 | Blood Alcohol Content |
| CRDCST | | PIC X(07) | 275 - 281 | Court Costs |
| CRDAC | | PIC X(02) | 282 - 283 | Alcohol Content 00 through 99 - Content Level BT - Blood Test DR - Drugs or Controlled Substance Other Than Alcohol NR - Not Required RF - Refusal |
| CRDALNO | | PIC X(02) | 284 - 285 | Appeal Line Number |
| CRDGANG | | PIC X(01) | 286 - 286 | Gang-related Indicator Y - Yes Space - No |
| CRDSO NC | | PIC X(01) | 287 - 287 | Sex Offender - No contact order |
| CRDWCC | | PIC X(01) | 288 - 288 | Waive Court Cost F - Fully Waived Local Rule L - Partially Waived Local Rule N - Not Waived P - Partially Waived W - Waived |
| CRDFRM | | PIC X(01) | 289 - 289 | Firearm Flag Y - Yes N - No Space |
| CRDCAB | | PIC X(01) | 290 - 290 | Child Abuse Flag Y - Yes N - No Space |
| CRDFILL2 | | PIC X(10) | 291 - 300 | Filler |
| CRRKEY | | PIC X(13) | 301 - 313 | CASE KEY |
| CRRKCY | Key | PIC X(03) | 301 - 303 | County Number – See Appendix A |
| CRRKYR | Key | PIC 9(04) | 304 - 307 | File Number Century/Year |
| CRRKCC | Key | PIC 9(02) | 304 - 305 | File Number Century |
| CRRKYY | Key | PIC 9(02) | 306 - 307 | File Number Year |
| CRRKSQ | Key | PIC 9(06) | 308 - 313 | File Number Sequence |



3. DATA RECORD LAYOUT FOR OFFENSE INFORMATION RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|---|
| CROFFNFO | | PIC X(165) | | Offense Information Record |
| CRIDUI | | PIC X(02) | 001 - 002 | Charged Blood Alcohol Content |
| CRICSP | | PIC X(03) | 003 - 005 | Charged Speed |
| CRICSZ | | PIC X(02) | 006 - 007 | Charged Speed Zone |
| CRIADU | | PIC X(02) | 008 - 009 | Arraigned Blood Alcohol Content |
| CRIFILL2 | | PIC X(02) | 010 - 011 | Filler |
| CRIASZ | | PIC X(02) | 012 - 013 | Arraigned Speed Zone |
| CRIVDU | | PIC X(02) | 014 - 015 | Convicted Blood Alcohol Content |
| CRIVSP | | PIC X(03) | 016 - 018 | Convicted Speed |
| CRIVSZ | | PIC X(02) | 019 - 020 | Convicted Speed Zone |
| CRIWCA | | PIC X(07) | 021 - 027 | Worthless Check Amount (format 99999v99) |
| CRIFILL3 | | PIC X(01) | 028 - 028 | Filler |
| CRICDT | | PIC X(08) | 029 - 036 | Called and Failed Date |
| CRINDT | | PIC X(08) | 037 - 044 | Ninety-Day Failure Date |
| CRIFDT | | PIC X(08) | 045 - 052 | Non-Motor Vehicle Failure to Comply Date |
| CRIODT | | PIC X(08) | 053 - 060 | Order for Arrest Date |
| CRISCO | | PIC X(08) | 061 - 068 | Order to Show Cause Date |
| CRIASP | | PIC X(03) | 069 - 071 | Arraigned Speed |
| CRIRDY | | PIC X(08) | 072 - 079 | Order of Forfeiture Date |
| CRIVDT | | PIC X(08) | 080 - 087 | Probation Violation Date |
| CRIODT | | PIC X(08) | 088 - 095 | Order Issued Date |
| CRIODTS | | PIC X(08) | 096 - 103 | Order Service Date |
| CRIOUSV | | PIC X(08) | 104 - 111 | Order Returned Unserved Date |
| CRIODTP | | PIC X(08) | 112 - 119 | Order Redelivery Date |
| CRICVRE | | PIC X(08) | 120 - 127 | Civil Revocation Effective Date |
| CRILDPEF | | PIC X(08) | 128 - 135 | Limited Driving Privilege Effective Date |
| CRICVRP | | PIC X(08) | 136 - 143 | License revocation date for Limited Driving Privilege For CVR offenses 9953, 9954, 9955 only |
| CRIFILL6 | | PIC X(07) | 144 - 150 | Filler |
| CRRKEY | | PIC X(13) | 151 - 163 | CASE KEY |
| CRRKCY | Key | PIC X(03) | 151 - 153 | County Number – See Appendix A |
| CRRKYR | Key | PIC 9(04) | 154 - 157 | File Number Century/Year |
| CRRKCC | Key | PIC 9(02) | 154 - 155 | File Number Century |
| CRRKYY | Key | PIC 9(02) | 156 - 157 | File Number Year |
| CRRKSQ | Key | PIC 9(06) | 158 - 163 | File Number Sequence |
| CRRLNO | | PIC X(02) | 164 - 165 | Offense Line Number |



4. DATA RECORD LAYOUT FOR FREEFORM OFFENSE RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|---|
| CROFFNF | | PIC X(199) | | Freeform Offense Record |
| CRFCTP | Key | PIC X(01) | 001 - 001 | Charged Offense Type |
| CRFCOF | | PIC X(60) | 002 - 061 | Charged Freeform Offense Description |
| CRFCOF45 | | PIC X(45) | 002 - 046 | Charged Freeform Offense Text |
| CRFCGS | | PIC X(15) | 047 - 061 | Charged Freeform Offense General Statute Number |
| CRFATP | | PIC X(01) | 062 - 062 | Arraigned Offense Type |
| CRFAOF | | PIC X(60) | 063 - 122 | Arraigned Freeform Offense Description |
| CRFAOF45 | | PIC X(45) | 063 - 107 | Arraigned Freeform Offense Text |
| CRFAGS | | PIC X(15) | 108 - 122 | Arraigned Freeform Offense General Statute Number |
| CRFVTP | | PIC X(01) | 123 - 123 | Convicted Offense Type |
| CRFVOF | | PIC X(60) | 124 - 183 | Convicted Freeform Offense Description |
| CRFVOF45 | | PIC X(45) | 124 - 168 | Convicted Freeform Offense Text |
| CRFVGS | | PIC X(15) | 169 - 183 | Convicted Freeform Offense General Statute Number |
| FILLER | | PIC X(01) | 184 - 184 | Filler |
| CRRKEY | | PIC X(13) | 185 - 197 | CASE KEY |
| CRRKCY | Key | PIC X(03) | 185 - 187 | County Number – See Appendix A |
| CRRKYR | Key | PIC 9(04) | 188 - 192 | File Number Century/Year |
| CRRKCC | Key | PIC 9(02) | 188 - 189 | File Number Century |
| CRRKYY | Key | PIC 9(02) | 190 - 191 | File Number Year |
| CRRKSQ | Key | PIC 9(06) | 192 - 197 | File Number Sequence |
| CROLNO | | PIC X(02) | 198 - 199 | Offense Line Number |



5. DATA RECORD LAYOUT FOR SPECIAL CONDITIONS RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|------------------|-----------|----------------------------------|
| CRSPCOND | | PIC X(85) | | Special Conditions Record |
| CRCLNO | Key | PIC X(02) | 001 - 002 | Special Conditions Line Number |
| CRCSP1 | | PIC X(59) | 003 - 061 | Special Conditions Description |
| CRCFILL | | PIC X(09) | 062 - 070 | Filler |
| CRRKEY | | PIC X(13) | 071 - 083 | CASE KEY |
| CRRKCY | Key | PIC X(03) | 071 - 073 | County Number – See Appendix A |
| CRRKYR | Key | PIC 9(04) | 074 - 077 | File Number Century/Year |
| CRRKCC | Key | PIC 9(02) | 074 - 075 | File Number Century |
| CRRKYY | Key | PIC 9(02) | 076 - 077 | File Number Year |
| CRRKSQ | Key | PIC 9(06) | 078 - 083 | File Number Sequence |
| CROLNO | | PIC X(02) | 084 - 085 | Offense Line Number |



6. DATA RECORD LAYOUT FOR WITNESS RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|--|
| CRWITNSS | | PIC X(200) | | Witness Record |
| CRWLNO | Key | PIC X(02) | 001 - 002 | Witness Line Number |
| CRWNAM | | PIC X(28) | 003 - 030 | Witness Name |
| CRWADD | | PIC X(20) | 031 - 050 | Witness Street Address |
| CRWCTY | | PIC X(15) | 051 - 065 | Witness City |
| CRWSTX | | PIC X(02) | 066 - 067 | Witness State Abbreviation |
| CRWZIP | | PIC X(05) | 068 - 072 | Witness Zip Code |
| CRWEZP | | PIC X(04) | 073 - 076 | Witness Extended Zip Code |
| CRWPNO | | PIC X(10) | 077 - 086 | Witness Home Phone Number |
| CRWTYP | | PIC X(01) | 087 - 087 | Witness Type Code |
| CRWMSV | | PIC X(01) | 088 - 088 | Witness Service Type Code C - Complainant D - Defense I - Inactive L - Law Enforcement N - Complainant non-witness S - State V - Victim |
| CRWAGY | | PIC X(03) | 089 - 091 | Witness Agency Code ABC - Alcohol Beverage Control ALE - State Alcohol Law Enforcement APD - International Airport Police CPD - City Police Department CSC - Clerk of Superior Court DCC - Division of Community Corrections DMV - Division of Motor Vehicles FBI - Federal Bureau of Investigation L-T - NC License & Theft Division MAG - Magistrate OTH - Other SBI - State Bureau of Investigation SFF - County Sheriff Department SHP - State Highway Patrol WRC - Wildlife Resources Commission |
| CRWSVC | | PIC X(08) | 092 - 099 | Witness Subpoena Issuance Date |
| CRWWPN | | PIC X(10) | 100 - 109 | Witness Work Phone Number |
| CRWSCK | | PIC X(01) | 110 - 110 | Witness Subpoena Check |
| CRWLOP - BLOCKED | | PIC X(09) | 111 - 119 | Operator ID - SPACES |



| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--------------------------|
| CRWLDT | | PIC X(08) | 120 - 127 | Last Update Date |
| CRWIX1 | | PIC X(04) | 128 - 131 | Witness Soundex Code |
| CRWEAD | | PIC X(15) | 132 - 146 | Witness Extended Address |
| CRWDSD | | PIC X(08) | 147 - 154 | Subpoena Issuance Date |
| CRWKEY | | PIC X(01) | 155 - 155 | Witness Keyed by Code |
| CRWKCY | | PIC X(03) | 156 - 158 | Witness County Number |
| CRWKYR | | PIC X(04) | 159 - 162 | File Number Century/Year |
| CRWKCC | | PIC X(02) | 159 - 160 | File Number Century |
| CRWKYY | | PIC X(02) | 161 - 162 | File Number Year |
| CRWKSQ | | PIC X(06) | 163 - 168 | File Sequence Number |
| CRWONO | | PIC X(06) | 169 - 174 | Officer Number |
| CRWSPSV | | PIC X(08) | 175 - 182 | Subpoena Service Date |
| CRWFILL2 | | PIC X(18) | 183 - 200 | Filler |



7. DATA RECORD LAYOUT FOR EVENTS RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|------------------|-----------|--------------------------------|
| CREVENTS | | PIC X(73) | | Events Record |
| CRELNO | Key | PIC X(02) | 001 - 002 | Events Line Number |
| CREDTE | | PIC X(08) | 003 - 010 | Event Date |
| CREDES | | PIC X(30) | 011 - 040 | Event Description |
| CREDES-NOTIFY | | | 011 - 011 | Notify |
| CREDES-TXN | | | 012 - 014 | Transaction |
| CREDES-SECKEY | | | 015 - 023 | Spaces - Blocked |
| CREDES-FACILITY | | | 024 - 031 | Facility |
| CREDES-DISTSUP | | | 032 - 032 | Dist Sup |
| CREDES-APL | | | 033 - 034 | Apl |
| CREDES-FILLER | | | 035 - 040 | Filler |
| CREFILL | | PIC X(20) | 041 - 060 | Filler |
| CRRKEY | | PIC X(13) | 061 - 073 | CASE KEY |
| CRRKCY | Key | PIC X(03) | 061 - 063 | County Number – See Appendix A |
| CRRKYR | Key | PIC 9(04) | 064 - 067 | File Number Century/Year |
| CRRKCC | Key | PIC 9(02) | 064 - 065 | File Number Century |
| CRRKY Y | Key | PIC 9(02) | 066 - 067 | File Number Year |
| CRRKSQ | Key | PIC 9(06) | 067 - 073 | File Number Sequence |



8. DATA RECORD LAYOUT FOR ATTORNEY RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|------------------|-----------|---|
| CRATTRNY | | PIC X(73) | | Attorney Record |
| CRNLNO | | PIC X(02) | 001 - 002 | Attorney Line Number |
| CRNADT | | PIC X(08) | 003 - 010 | Attorney Assigned Date |
| CRNNAM | | PIC X(28) | 011 - 038 | Attorney Name |
| CRNINT | | PIC X(03) | 011 - 013 | Attorney Initials |
| CRNAMA | | PIC X(25) | 014 - 038 | Attorney Name |
| CRNDAT | | PIC X(01) | 039 - 039 | Attorney Type A - Appointed P - Public Defender R - Retained S - State (The only one that can dismiss a case) W - Waived |
| CRNFEEES | | PIC X(05) | 040 - 044 | Unused |
| CRNFILL | | PIC X(16) | 045 - 060 | Filler |
| CRRKEY | | PIC X(13) | 061 - 073 | CASE KEY |
| CRRKCY | Key | PIC X(03) | 061 - 063 | County Number – See Appendix A |
| CRRKYR | Key | PIC 9(04) | 064 - 067 | File Number Century/Year |
| CRRKCC | Key | PIC 9(02) | 064 - 065 | File Number Century |
| CRRKYY | Key | PIC 9(02) | 066 - 067 | File Number Year |
| CRRKSQ | Key | PIC 9(06) | 067 - 073 | File Number Sequence |



9. DATA RECORD LAYOUT FOR SBI RECORD

| RECORD/FIELD NAMES | KEY | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|---|
| CRSBI | | PIC X(080) | | SBI Record |
| CRSSID | | PIC X(10) | 001 - 010 | SBI Number |
| CRSSDT | | PIC X(08) | 011 - 018 | SBI Date |
| CRSSFG | | PIC X(01) | 019 - 019 | SBI Flag Space - Active D - Deceased E - Expunction N - DCI no case O - Over age P - Deleted (E, D, O, N - Inactive) |
| CRSCDT | | PIC X(07) | 020 - 026 | SBI Check Digit |
| CRSDOA | | PIC X(08) | 027 - 034 | Arrest Date |
| FILLER | | PIC X(09) | 035 - 043 | Unused |
| CRSCASE | | PIC X(13) | 044 - 056 | Case Key - Contains County, Year, Sequence Number |
| CRSCTY | | PIC X(03) | 044 - 046 | File Number County |
| CRSCYR | | PIC X(04) | 047 - 050 | Case Year - Contains Century and Year |
| CRSCCC | | PIC X(02) | 047 - 048 | File Number Century |
| CRSCYY | | PIC X(02) | 049 - 050 | File Number Year |
| CRSEQ | | PIC X(06) | 051 - 056 | File Number Sequence |
| CRSFBI | | PIC X(09) | 057 - 065 | FBI Number |
| CRSPOB | | PIC X(02) | 066 - 067 | Defendant Place of Birth |
| CRSCTZ | | PIC X(02) | 068 - 069 | Citizenship |
| CRSFILL1 | | PIC X(11) | 070 - 080 | Filler |



10. DATA RECORD LAYOUT FOR JUDGMENT ASSIGNMENT TABLE RECORD

| Assignment table | | DB2 | DB2 | |
|------------------|--|------------|-----------|--|
| Column names | | PICTURE | POSITION | DESCRIPTION |
| OJAT | | PIC X(042) | | JUDGMENT ASSIGNMENT TABLE |
| JMTASN_JMT_NUM | | PIC X(26) | 001 - 026 | Judgment Assignment Number (used to get to JMT table data) |
| JMTASN_FILE_CNT | | PIC X(03) | 027 - 029 | County |
| JMTASN_FILE_YR | | PIC X(04) | 030 - 033 | Year |
| JMTASN_FILE_SEQ | | PIC X(06) | 034 - 039 | Case Sequence Number |
| JMTASN_OFN_NUM | | PIC X(02) | 040 - 041 | Offense Line Number |
| JMTASN_LEAD_IND | | PIC X(01) | 042 - 042 | Lead Case Indicator |



11. DATA RECORD LAYOUT FOR JUDGMENT TABLE RECORD

| Judgment Table Column names | | DB2 PICTURE | DB2 POSITION | DESCRIPTION |
|--------------------------------|--|-------------------|-----------------|--|
| OJT | | PIC X(075) | | JUDGMENT TABLE |
| JMT_JMT_NUM | | PIC X(26) | 001 - 026 | Judgment Assignment Number |
| JMT_SPEC_PRB_LEN | | PIC X(05) | 027 - 031 | Judgment Length |
| JMT_SPEC_PRB_FRM | | PIC X(01) | 032 - 032 | Special Probation Frame D - Day M - Month Y - Year |
| JMT_SPEC_PRB_LOC | | PIC X(01) | 033 - 033 | Special Probation Location J - Jail P - Prison O - Other Space |
| JMT_CRD_TM_SRVD | | PIC X(05) | 034 - 038 | Time Served |
| JMT_CNSEC_SENT_IND | | PIC X(01) | 039 - 039 | Consecutive Sentencing A - All S - Specific |
| JMT_IMPACT_IND | | PIC X(01) | 040 - 040 | Impact Program Y - Yes N - No |
| JMT_EHA_LEN | | PIC X(05) | 041 - 045 | Electronic House Arrest Length |
| JMT_EHA_FRM | | PIC X(01) | 046 - 046 | Electronic House Arrest D - Day M - Month |
| JMT_INTSV_PRB_LEN | | PIC X(05) | 047 - 051 | Intensive Probation Supervision Length |
| JMT_RSDDL_PRG_LEN | | PIC X(05) | 052 - 056 | Residential Program Length |
| JMT_RSDDL_PRG_FRM | | PIC X(01) | 057 - 057 | Residential Program Time Frame D - Day M - Month |
| JMT_DAY_RPTNG_LEN | | PIC X(05) | 058 - 062 | Day Reporting Center Length |
| JMT_DAY_RPTNG_FRM | | PIC X(01) | 063 - 063 | Day Reporting Center Time Frame D - Day M - Month |
| JMT_COMM_PNL_IND | | PIC X(01) | 064 - 064 | Community Penalties Plan Indicator Y - Yes N - No |
| JMT_GUN_PNL_IND | | PIC X(01) | 065 - 065 | Firearms Penalty Indicator Y - Yes N - No |
| JMT_UPD_DT | | PIC X(10) | 066 - 075 | Date of Last Update |



INFRACTION FILE LAYOUT

The following are the record layouts for each record type.

1. DATA RECORD LAYOUT FOR CASE RECORD

| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|---|
| IFCASES | | PIC X(420) | | Case Root Record |
| IFRKEY | Key | PIC X(13) | 001 - 013 | Case Root Record Key |
| IFRKYC | Key | PIC X(03) | 001 - 003 | County Number – See Appendix A |
| IFRKYR | Key | PIC 9(04) | 004 - 007 | Case Filing Century/Year |
| IFRKYC | Key | PIC 9(02) | 004 - 005 | Case Filing Century/Year |
| IFRKYR | Key | PIC 9(02) | 006 - 007 | Case Filing Year |
| IFRKSQ | Key | PIC 9(06) | 008 - 013 | Case Filing Sequence Number |
| IFRTYP | | PIC X(03) | 014 - 016 | Case Filing Court Type (IF or IFS) |
| IFRNAM | | PIC X(28) | 017 - 044 | Defendant Name |
| IFRADD | | PIC X(20) | 045 - 064 | Defendant Street Address |
| IFRCTY | | PIC X(15) | 065 - 079 | Defendant City Address |
| IFRDST | | PIC X(02) | 080 - 081 | Defendant State Address Abbreviation |
| IFRZIP | | PIC X(05) | 082 - 086 | Defendant Address Zip Code |
| IFREZP | | PIC X(04) | 087 - 090 | Defendant Address Extended Zip Code |
| IFRDOB | | PIC X(08) | 091 - 098 | Defendant Date of Birth |
| IFRACE | | PIC X(01) | 099 - 099 | Defendant Race code A - Asian B - Black H - Hispanic I - Indian O - Other U - Unknown W - White X - Non-person Space |
| IFRSEX | | PIC X(01) | 100 - 100 | Defendant Sex Code M - Male F - Female U - Unknown X - Non-person |



| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| IFRROD | | PIC X(06) | 101 - 106 | State Road Number |
| IFRFILL1 | | PIC X(01) | 107 - 107 | Filler |
| IFRARE | | PIC X(02) | 108 - 109 | SHP Area Number |
| IFRDLN | | PIC X(20) | 110 - 129 | Defendant Driver's License Number |
| IFRSIL | | PIC X(02) | 130 - 131 | Defendant Driver's License State Abbreviation |
| IFRPRC | | PIC X(01) | 132 - 132 | Type of Process Served on the Defendant B - Bill of Information C - Citation |
| IFRWNO | | PIC X(08) | 133 - 140 | Warrant/Citation Number |
| IFRIDT | | PIC X(08) | 141 - 148 | Warrant/Citation Date of Issuance |
| IFRRCO | | PIC X(08) | 149 - 156 | Date the Case Was Originally Created in the System |
| IFRDTS | | PIC X(08) | 157 - 164 | Original Process Service Date |
| IFRUSV | | PIC X(08) | 165 - 172 | Date the Instrument Was Returned Unserved |
| IFRDTP | | PIC X(08) | 173 - 180 | Date the Instrument Was Redelivered to Defendant |
| IFRTDT | | PIC X(08) | 181 - 188 | Case Trial Date |
| IFRRNO | | PIC X(04) | 189 - 192 | Case Trial Courtroom Number |
| IFRCRT | | PIC X(02) | 193 - 194 | Case Trial Court Session (AM or PM) |
| IFRTRP | | PIC X(02) | 195 - 196 | SHP Troop/District – See Appendix B |
| IFRACC | | PIC X(01) | 197 - 197 | Accident Type Flag F - Fatality I - Personal Injury N - Near Accident or No Accident P - Property Damage U - Unknown Space - Unknown |
| IFRMPR | | PIC X(01) | 198 - 198 | Manual Process Code - Unused |
| IFRFNO | | PIC X(10) | 199 - 208 | Microfilm Number on Which Case is Recorded |
| IFRFN1 | | PIC X(02) | 199 - 200 | Microfilm Number Year |
| IFRFN2 | | PIC X(04) | 201 - 204 | Microfilm Number Reel |
| IFRFN3 | | PIC X(04) | 205 - 208 | Microfilm Number Sequence |
| IFRLOP - BLOCKED | | PIC X(09) | 209 - 217 | Operator Identification - Spaces |
| IFRLUP | | PIC X(08) | 218 - 225 | Date of Last Update to the Case Record |
| IFRCAD | | PIC 9(02) | 226 - 227 | Continued Accumulator - by Defense |
| IFRCAS | | PIC 9(02) | 228 - 229 | Continued Accumulator - by the State |
| IFRCAJ | | PIC 9(02) | 230 - 231 | Continued Accumulator - by the Judge |
| IFRCAN | | PIC 9(02) | 232 - 233 | Continued Accumulator - by Unreached Verdict |



| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| IFREAD | | PIC X(15) | 234 - 248 | Defendant's Extended Address - 2nd Line of Address |
| IFRPDT | | PIC X(08) | 249 - 256 | Date Case Originally Created in Superior Court |
| IFRVTY | | PIC X(04) | 257 - 260 | Vehicle Type Code – See Appendix C |
| IFRIX2 | | PIC X(04) | 261 - 264 | Calendar Sequence |
| IFRRNS | | PIC X(01) | 265 - 265 | Reinstatement Code Y - Case Was Disposed But Has Been Reinstated Spaces |
| IFRCDL | | PIC X(01) | 266 - 266 | Commercial Driver's License Flag Y - Yes N - No Spaces |
| IFRCMV | | PIC X(01) | 267 - 267 | Commercial Vehicle Flag Y - Yes N - No Spaces |
| IFRHAZ | | PIC X(01) | 268 - 268 | Hazardous Material Flag Y - Yes N - No Spaces |
| IFRFILL2 | | PIC X(01) | 269 - 269 | Filler |
| IFRDAT | | PIC X(01) | 270 - 270 | District Attorney Type Code A - Self-Appointed P - Public Defender R - Privately Retained W - Waived |
| IFRVLN | | PIC X(10) | 271 - 280 | Vehicle License Number |
| IFRVLS | | PIC X(02) | 281 - 282 | Vehicle License Number State Abbreviation |
| IFRSAT | | PIC X(01) | 283 - 283 | Superior Attorney Type Code A - Self-Appointed P - Public Defender R - Privately Retained W - Waived |
| IFRARD | | PIC X(08) | 284 - 291 | Arraignment Date |
| IFRMPC | | PIC X(01) | 292 - 292 | Motions Pending Code |
| IFRMPD | | PIC X(08) | 293 - 300 | Motions Pending Date |
| IFRFILL3 | | PIC X(01) | 301 - 301 | Filler |
| IFRROP | | PIC 9(01) | 302 - 302 | Calendar Number |



| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--|
| IFRDDT | | PIC X(08) | 303 - 310 | Date Offense Disposed |
| IFRDDI | | PIC X(08) | 311 - 318 | Date Case Disposed in District Court |
| IFRDSP | | PIC X(08) | 319 - 326 | Date Case Disposed in Superior Court |
| IFRDSF | | PIC X(01) | 327 - 327 | District Statistical Flag D - Disposition F - Filing |
| IFRSSF | | PIC X(01) | 328 - 328 | Superior Statistical Flag D - Disposition F - Filing |
| IFRPRS | | PIC X(01) | 329 - 329 | Superior Process Code |
| IFRSRF | | PIC X(01) | 330 - 330 | Statistical Reinstatement Flag |
| IFRRESVD | | PIC X(20) | 331 - 350 | Unused |
| IFRBONDT | | PIC X(03) | 351 - 353 | Bond Type Code CSH - Cash CUS - Custody Release PTR - Pretrial Release SEC - Secured UNS - Unsecured WPA - Written Promise to Appear |
| IFRBONDA | | PIC 9(07) | 354 - 360 | Bond Amount |
| IFRTTY | | PIC X(02) | 361 - 362 | Trailer Type Code BT - Boat CT - Camper DT - Double/Twin FB - Flatbed HE - Horse HS - House Trailer OS - Other Semi OT - Other TN - Tanker TV - Towed Vehicle UT - Utility VN - Enclosed Van Spaces |



| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|----------------------|-----|-----------|-----------|--|
| IFRWCDT | | PIC X(01) | 363 - 363 | Citation Number Valid Character |
| IFRRCPAG | | PIC X(01) | 364 - 364 | Reciprocal Agreement Flag |
| IFRSSN | | PIC X(09) | 365 - 373 | Defendant Social Security Number (SSN) |
| IFRSSN1 - Blocked | | PIC X(03) | 365 - 367 | Defendant SSN, Positions 1 - 3 ('***') |
| IFRSSN2 - Blocked | | PIC X(02) | 368 - 369 | Defendant SSN, Positions 4 - 5 ('**') |
| IFRSSN3 | | PIC X(04) | 370 - 373 | Defendant SSN, Positions 6 - 9 |
| IFRFILL5 | | PIC X(11) | 374 - 384 | Filler |
| IFRDOCN | | PIC X(08) | 385 - 392 | Warrant Number |
| IFRDLNE | | PIC X(05) | 393 - 397 | Defendant Driver's License Number Extension |
| IFRLOC | | PIC X(02) | 398 - 399 | Court Location for Guilford County GB - Greensboro HP - High Point |
| IFRINT | | PIC X(03) | 400 - 402 | Interpreter Code - See Appendix D |
| IFRINTU | | PIC X(01) | 403 - 403 | Interpreter Used Code |
| IFRINTFF | | PIC X(14) | 404 - 417 | Interpreter Freeform Language |
| IFRFILL4 | | PIC X(03) | 418 - 420 | Filler |



2. DATA RECORD LAYOUT FOR OFFENSE RECORD

| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|--|
| Ifoffns | | PIC X(233) | | Offense Record |
| IFOLNO | Key | PIC X(02) | 001 - 002 | Offense Line Number |
| IFOFFC | | PIC X(04) | 003 - 006 | Charged Offense Code |
| IFOCDT | | PIC X(08) | 007 - 014 | Charged Offense Date |
| IFOFFA | | PIC X(04) | 015 - 018 | Arraigned Offense Code |
| IFODTA | | PIC X(08) | 019 - 026 | Arraigned Offense Date |
| IFOFFV | | PIC X(04) | 027 - 030 | Convicted Offense Code |
| IFOCCT | | PIC X(01) | 031 - 031 | Offense Court Type |
| IFDPLE | | PIC X(02) | 032 - 033 | Plea Code NC - No Contest NR - Not Responsible RL - Responsible to a Lesser Charge RS - Responsible |
| IFDVER | | PIC X(02) | 034 - 035 | Verdict Code JA - Judgment Arrested (by judge after jury verdict) NR - Not Responsible PJ - Prayer for Judgment RS - Responsible |
| IFDMOD | | PIC X(02) | 036 - 037 | Method of Disposition CD - Capacity Dismissed without Leave DC - Dismissed by the Court JU - Judge (hearing by judge at dist. ct. or sup. ct. level) LC - Capacity Dismissed with Leave OT - Other RM - Remanded back to District Court SI - Superseding Indictment or Superseding Process VD - Dismissal without Leave VL - Dismissal with Leave WC - Waiver - Clerk WD - Appeal Withdrawn WM - Waiver - Magistrate |
| IFDDDT | | PIC X(08) | 038 - 045 | Offense Disposition Date |
| IFDJNO | | PIC X(03) | 046 - 048 | Judge Code |



| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|---|
| IFDMNL | | PIC 9(03) | 049 - 051 | Minimum Sentence Length |
| IFDMXL | | PIC 9(03) | 052 - 054 | Maximum Sentence Length |
| IFDSPD | | PIC X(01) | 055 - 055 | Sentence Frame |
| IFDFIN | | PIC X(08) | 056 - 063 | Fines |
| IFDWCC | | PIC X(01) | 064 - 064 | Waive Court costs W - Waived P - Partially Waived F - Fully Waived Local Rule L - Partially Waived Local Rule N - Not Waived |
| IFDRES | | PIC X(09) | 065 - 073 | Restitution |
| FILLER | | PIC 9(03) | 074 - 076 | Unused |
| IFDPRL | | PIC 9(03) | 077 - 079 | Probation Length |
| IFDPPD | | PIC X(01) | 080 - 080 | Probation Frame D - Days M - Months Y - Years |
| IFDSUL | | PIC 9(03) | 081 - 083 | Suspension Length |
| IFDSUP | | PIC X(01) | 084 - 084 | Suspension Frame D - Days M - Months Y - Years |
| IFDLTDDP | | PIC X(01) | 085 - 085 | Limited Driving Privilege Flag Y - Yes N - No Space |
| IFSDT | | PIC X(08) | 086 - 093 | Date Monies to Be Paid |
| IFDJDS | | PIC X(01) | 094 - 094 | Monies Paid Flag |
| IFDADT | | PIC X(08) | 095 - 102 | Date Appealed to Superior Court |
| IFDBSC | | PIC X(08) | 103 - 110 | Date Bound Over to Superior Court |
| IFDAPP | | PIC X(08) | 111 - 118 | Date Sent to Appellate Division |
| IFDARS | | PIC X(01) | 119 - 119 | Results of Appeal Flag |
| IFDRDT | | PIC X(08) | 120 - 127 | Unused |
| IFDSEFE | | PIC X(08) | 128 - 135 | Suspension End Date |
| IFOMCK | | PIC X(01) | 136 - 136 | More Offenses Check Flag |
| IFDWDT | | PIC X(08) | 137 - 144 | Date Appeal Withdrawn |



| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|---|
| IFDSPT | | PIC X(01) | 145 - 145 | Sentence Frame D - Days M - Months Y - Years |
| IFDPBF | | PIC X(01) | 146 - 146 | Plea Bargain Flag |
| IFDVIO | | PIC X(08) | 147 - 154 | DMV Violation Date (failure to appear date) |
| IFDCOM | | PIC X(08) | 155 - 162 | DMV Compliance Date |
| IFOCTM | | PIC X(05) | 163 - 167 | Offense Time |
| IFOCHR | | PIC X(02) | 163 - 164 | Offense Time Hour |
| IFOCMN | | PIC X(02) | 165 - 166 | Offense Time Minute |
| IFOCAP | | PIC X(01) | 167 - 167 | Offense Time AM/PM |
| FILLER | | PIC X(01) | 168 - 168 | Unused |
| IFDFTCD | | PIC X(08) | 169 - 176 | Failure to Comply Date |
| IFDFTCC | | PIC X(08) | 177 - 184 | Date Complied to FTC |
| IFILDPEF | | PIC X(08) | 185 - 192 | Limited Driving Privilege Effective Date |
| FILLER | | PIC X(02) | 193 - 194 | Unused |
| IFDOFFCX | | PIC X(02) | 195 - 196 | Charged Offense Extended Code (Mecklenburg) |
| IFDOFFAX | | PIC X(02) | 197 - 198 | Arraigned Offense Extended Code (Mecklenburg) |
| IFDOFFVX | | PIC X(02) | 199 - 200 | Convicted Offense Extended Code (Mecklenburg) |
| IFDCST | | PIC X(07) | 201 - 207 | Court Costs field \$\$\$\$\$.00 |
| IFDALNO | | PIC X(02) | 208 - 209 | Appeal Line Number |
| IFDSEFB | | PIC X(08) | 210 - 217 | Suspension Begin Date |
| IFDFILL2 | | PIC X(03) | 218 - 220 | Unused |
| IFRKEY | Key | PIC X(13) | 221 - 233 | Case Key |
| IFRKCY | Key | PIC X(03) | 221 - 223 | County Number – See Appendix A |
| IFRKYR | Key | PIC 9(04) | 224 - 227 | Case Filing Century/Year |
| IFRKCC | Key | PIC 9(02) | 224 - 225 | Case Filing Century/Year |
| IFRKYY | Key | PIC 9(02) | 226 - 227 | Case Filing Year |



3. DATA RECORD LAYOUT FOR OFFENSE INFORMATION RECORD

| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|-----------------------------------|
| IFOFFNFO | | PIC X(125) | | Offense Information Record |
| IFIDUI | | PIC X(02) | 001 - 002 | Unused |
| IFICSP | | PIC X(03) | 003 - 005 | Charged Speed |
| IFICSZ | | PIC X(02) | 006 - 007 | Charged Speed Zone |
| IFIADU | | PIC X(02) | 008 - 009 | Unused |
| IFIFL2 | | PIC X(02) | 010 - 011 | Filler |
| IFIASZ | | PIC X(02) | 012 - 013 | Arraigned Speed Zone |
| IFIVDU | | PIC X(02) | 014 - 015 | Unused |
| IFIVSP | | PIC X(03) | 016 - 018 | Convicted Speed |
| IFIVSZ | | PIC X(02) | 019 - 020 | Convicted Speed Zone |
| IFIWCA | | PIC 9(07) | 021 - 027 | Worthless Check Amount |
| IFIFILL3 | | PIC X(01) | 028 - 028 | Filler |
| IFICDT | | PIC X(08) | 029 - 036 | Called and Failed Date |
| IFINDT | | PICX(08) | 037 - 044 | Ninety-Day Failure Date |
| IFIFDT | | PIC X(08) | 045 - 052 | Failure to Comply Date |
| IFIODT | | PIC X(08) | 053 - 060 | Order for Arrest Date |
| IFISCO | | PIC X(08) | 061 - 068 | Order to Show Cause Date |
| IFIASP | | PIC X(03) | 069 - 071 | Arraigned Speed |
| IFIRDT | | PIC X(08) | 072 - 079 | Order of Forfeiture Date |
| IFIVDT | | PIC X(08) | 080 - 087 | Probation Violation Date |
| IFIFILL6 | | PIC X(23) | 088 - 110 | Filler |
| IFRKEY | Key | PIC X(13) | 111 - 125 | Case Key |
| IFRKCY | Key | PIC X(03) | 111 - 113 | County Number – See Appendix A |
| IFRKYR | Key | PIC 9(04) | 114 - 117 | Case Filing Century/Year |
| IFRKCC | Key | PIC 9(02) | 114 - 115 | Case Filing Century/Year |
| IFRKYY | Key | PIC 9(02) | 116 - 117 | Case Filing Year |
| IFRKSQ | Key | PIC 9(06) | 118 - 123 | Case Filing Sequence Number |
| IFOLNO | Key | PIC X(02) | 124 - 125 | Offense Line Number |



4. DATA RECORD LAYOUT FOR FREEFORM OFFENSE RECORD

| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|--|
| Ifoffnff | | PIC X(199) | | Freeform Offense Record |
| IFFCTP | Key | PIC X(01) | 001 - 001 | Charged Offense Type |
| IFFCOF | | PIC X(60) | 002 - 061 | Charged Freeform Offense Description |
| IFFATP | | PIC X(01) | 062 - 062 | Arraigned Offense Type |
| IFFAOF | | PIC X(60) | 063 - 122 | Arraigned Freeform Offense Description |
| IFFVTP | | PIC X(01) | 123 - 123 | Convicted Offense Type |
| IFFVOF | | PIC X(60) | 124 - 183 | Convicted Freeform Offense Description |
| IFFFILL | | PIC X(01) | 184 - 184 | Filler |
| IFRKEY | Key | PIC X(13) | 185 - 197 | Case Key |
| IFRKCY | Key | PIC X(03) | 185 - 187 | County Number – See Appendix A |
| IFRKYR | Key | PIC 9(04) | 188 - 191 | Case Filing Century/Year |
| IFRKCC | Key | PIC 9(02) | 188 - 189 | Case Filing Century/Year |
| IFRKYY | Key | PIC 9(02) | 190 - 191 | Case Filing Year |
| IFRKSQ | Key | PIC 9(06) | 192 - 197 | Case Filing Sequence Number |
| IFOLNO | Key | PIC X(02) | 198 - 199 | Offense Line Number |



5. DATA RECORD LAYOUT FOR SPECIAL CONDITIONS RECORD

| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|------------------|-----------|----------------------------------|
| IFSPCOND | | PIC X(85) | | Special Conditions Record |
| IFCLNO | Key | PIC X(02) | 001 - 002 | Special Conditions Line Number |
| IFCSP1 | | PIC X(59) | 003 - 061 | Special Conditions Description |
| IFCFILL | | PIC X(09) | 062 - 070 | Filler |
| IFRKEY | Key | PIC X(13) | 071 - 083 | Case Key |
| IFRKCY | Key | PIC X(03) | 071 - 073 | County Number – See Appendix A |
| IFRKYR | Key | PIC 9(04) | 074 - 077 | Case Filing Century/Year |
| IFRKCC | Key | PIC 9(02) | 074 - 075 | Case Filing Century/Year |
| IFRKYY | Key | PIC 9(02) | 076 - 077 | Case Filing Year |
| IFRSQ | Key | PIC 9(06) | 078 - 083 | Case Filing Sequence Number |
| IFOLNO | Key | PIC X(02) | 084 - 085 | Offense Line Number |



6. DATA RECORD LAYOUT FOR WITNESS RECORD

| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-------------------|-----------|--|
| IFWITNSS | | PIC X(200) | | Witness Record |
| IFWLNO | Key | PIC X(02) | 001 - 002 | Witness Line Number |
| IFWNAM | | PIC X(28) | 003 - 030 | Witness Name |
| IFWADD | | PIC X(20) | 031 - 050 | Witness Street Address |
| IFWCTY | | PIC X(15) | 051 - 065 | Witness City |
| IFWSTX | | PIC X(02) | 066 - 067 | Witness State Abbreviation |
| IFWZIP | | PIC X(05) | 068 - 072 | Witness Zip Code |
| IFWEZP | | PIC X(04) | 073 - 076 | Witness Extended Zip Code |
| IFWPNO | | PIC X(10) | 077 - 086 | Witness Home Phone Number |
| IFWTYP | | PIC X(01) | 087 - 087 | Witness Type Code |
| IFWMSV | | PIC X(01) | 088 - 088 | Witness Service Type Code |
| IFWAGY | | PIC X(03) | 089 - 091 | Witness Agency Code ABC - Alcohol Beverage Control ALE - State Alcohol Law Enforcement APD - International Airport Police CPD - City Police Department CSC - Clerk of Superior Court DCC - Division of Community Corrections DMV - Division of Motor Vehicles FBI - Federal Bureau of Investigation L-T - NC License & Theft Division MAG - Magistrate OTH - Other SBI - State Bureau of Investigation SFF - County Sheriff Department SHP - State Highway Patrol WRC - Wildlife Resources Commission |
| IFWSVC | | PIC X(08) | 092 - 099 | Witness Subpoena Issuance Date |
| IFWWPN | | PIC X(10) | 100 - 109 | Witness Work Phone Number |
| IFWSCK | | PIC X(01) | 110 - 110 | Witness Subpoena Check |
| IFWLOP - BLOCKED | | PIC X(09) | 111 - 119 | Spaces |
| IFWLDT | | PIC X(08) | 120 - 127 | Last Update Date |



| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|-----------|-----------|--------------------------|
| IFWIX1 | | PIC X(04) | 128 - 131 | Witness Soundex Code |
| IFWEAD | | PIC X(15) | 132 - 146 | Witness Extended Address |
| IFWDSO | | PIC X(08) | 147 - 154 | Subpoena Issuance Date |
| IFWKey | | PIC X(01) | 155 - 155 | Witness Keyed by Code |
| IFWKCY | | PIC X(03) | 156 - 158 | Witness County Number |
| IFWKYS | | PIC X(10) | 159 - 168 | File Number |
| IFWKYR | | PIC X(04) | 159 - 162 | File Number Century/Year |
| IFWKCC | | PIC X(02) | 159 - 160 | File Number Century |
| IFWKYY | | PIC X(02) | 161 - 162 | File Number Year |
| IFWKSQ | | PIC X(06) | 163 - 168 | File Sequence Number |
| IFWONO | | PIC X(06) | 169 - 174 | Officer Number |
| IFWSPSV | | PIC X(08) | 175 - 182 | Subpoena Service Date |
| IFWFILL2 | | PIC X(18) | 183 - 200 | Filler |



7. DATA RECORD LAYOUT FOR EVENTS RECORD

| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|------------------|-----------|--------------------------------|
| IFEVENTS | | PIC X(73) | | Events Record |
| IFELNO | Key | PIC X(02) | 001 - 002 | Events Line Number |
| IFEDTE | | PIC X(08) | 003 - 010 | Event Date |
| IFEDES | | PIC X(30) | 011 - 040 | Event Description |
| IFEDES-NOTIFY | | | 011 - 011 | Notify |
| IFEDES-TXN | | | 012 - 014 | Transaction |
| IFEDES-SECKEY | | | 015 - 023 | Spaces - Blocked |
| IFEDES-FACILITY | | | 024 - 031 | Facility |
| IFEDES-DISTSUP | | | 032 - 032 | Dist Sup |
| IFEDES-APL | | | 033 - 034 | Apl |
| IFEDES-FILLER | | | 035 - 040 | Filler |
| IFEFILL | | PIC X(20) | 041 - 060 | Filler |
| IFRKEY | Key | PIC X(13) | 061 - 073 | Case Key |
| IFRKCY | Key | PIC X(03) | 061 - 063 | County Number – See Appendix A |
| IFRKYR | Key | PIC 9(04) | 063 - 066 | Case Filing Century/Year |
| IFRKCC | Key | PIC 9(02) | 063 - 064 | Case Filing Century/Year |
| IFRKYY | Key | PIC 9(02) | 065 - 066 | Case Filing Year |
| IFRKSQ | Key | PIC 9(06) | 067 - 073 | Case Filing Sequence Number |



8. DATA RECORD LAYOUT FOR ATTORNEY RECORD

| RECORD/FIELD NAMES | Key | PICTURE | POSITION | DESCRIPTION |
|--------------------|-----|------------------|-----------|---|
| IFATTRNY | | PIC X(53) | | Attorney Record |
| IFNLNO | | PIC X(02) | 001 - 002 | Attorney Line Number |
| IFNADT | | PIC X(08) | 003 - 010 | Attorney Assigned Date |
| IFNNAM | | PIC X(28) | 011 - 038 | Attorney Name |
| IFNINT | | PIC X(03) | 011 - 013 | Attorney Initials |
| IFNAMA | | PIC X(25) | 014 - 038 | Attorney Name |
| IFNDAT | | PIC X(01) | 039 - 039 | Attorney Type R - Retained W - Waived P - Public Defender A - Appointed S - State (the only one that can dismiss a case) |
| IFNFILL | | PIC X(01) | 040 - 040 | Filler |
| IFRKEY | Key | PIC X(13) | 041 - 053 | Case Key |
| IFRKCY | Key | PIC X(03) | 041 - 043 | County Number – See Appendix A |
| IFRKYR | Key | PIC 9(04) | 044 - 047 | Case Filing Century/Year |
| IFRKCC | Key | PIC 9(02) | 044 - 045 | Case Filing Century/Year |
| IFRKYY | Key | PIC 9(02) | 046 - 047 | Case Filing Year |
| IFRKSQ | Key | PIC 9(06) | 048 - 053 | Case Filing Sequence Number |



APPENDIX A – COUNTY CODES

| County Code | County Name | County Seat | County Code | County Name | County Seat | County Code | County Name | County Seat |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 000 | Alamance | Graham | 340 | Franklin | Louisburg | 680 | Pamlico | Bayboro |
| 010 | Alexander | Taylorsville | 350 | Gaston | Gastonia | 690 | Pasquotank | Elizabeth City |
| 020 | Alleghany | Sparta | 360 | Gates | Gatesville | 700 | Pender | Burgaw |
| 030 | Anson | Wadesboro | 370 | Graham | Robbinsville | 710 | Perquimans | Hertford |
| 040 | Ashe | Jefferson | 380 | Granville | Oxford | 720 | Person | Roxboro |
| 050 | Avery | Newland | 390 | Greene | Snow Hill | 730 | Pitt | Greenville |
| 060 | Beaufort | Washington | 400 | Guilford | Greensboro | 740 | Polk | Columbus |
| 070 | Bertie | Windsor | 410 | Halifax | Halifax | 750 | Randolph | Asheboro |
| 080 | Bladen | Elizabethtown | 420 | Harnett | Lillington | 760 | Richmond | Rockingham |
| 090 | Brunswick | Bolivia | 430 | Haywood | Waynesville | 770 | Robeson | Lumberton |
| 100 | Buncombe | Asheville | 440 | Henderson | Hendersonville | 780 | Rockingham | Wentworth |
| 110 | Burke | Morganton | 450 | Hertford | Winton | 790 | Rowan | Salisbury |
| 120 | Cabarrus | Concord | 460 | Hoke | Raeford | 800 | Rutherford | Rutherfordton |
| 130 | Caldwell | Lenoir | 470 | Hyde | Swan Quarter | 810 | Sampson | Clinton |
| 140 | Camden | Camden | 480 | Iredell | Statesville | 820 | Scotland | Laurinburg |
| 150 | Carteret | Beaufort | 490 | Jackson | Sylva | 830 | Stanly | Albemarle |
| 160 | Caswell | Yanceyville | 500 | Johnston | Smithfield | 840 | Stokes | Danbury |
| 170 | Catawba | Newton | 510 | Jones | Trenton | 850 | Surry | Dobson |
| 180 | Chatham | Pittsboro | 520 | Lee | Sanford | 860 | Swain | Bryson City |
| 190 | Cherokee | Murphy | 530 | Lenoir | Kinston | 870 | Transylvania | Brevard |
| 200 | Chowan | Edenton | 540 | Lincoln | Lincolnton | 880 | Tyrrell | Columbia |
| 210 | Clay | Hayesville | 550 | Macon | Franklin | 890 | Union | Monroe |
| 220 | Cleveland | Shelby | 560 | Madison | Marshall | 900 | Vance | Henderson |
| 230 | Columbus | Whiteville | 570 | Martin | Williamston | 910 | Wake | Raleigh |
| 240 | Craven | New Bern | 580 | McDowell | Marion | 920 | Warren | Warrenton |
| 250 | Cumberland | Fayetteville | 590 | Mecklenburg | Charlotte | 930 | Washington | Plymouth |
| 260 | Currituck | Currituck | 600 | Mitchell | Bakersville | 940 | Watauga | Boone |
| 270 | Dare | Manteo | 610 | Montgomery | Troy | 950 | Wayne | Goldsboro |
| 280 | Davidson | Lexington | 620 | Moore | Carthage | 960 | Wilkes | Wilkesboro |
| 290 | Davie | Mocksville | 630 | Nash | Nashville | 970 | Wilson | Wilson |
| 300 | Duplin | Kenansville | 640 | New Hanover | Wilmington | 980 | Yadkin | Yadkinville |
| 310 | Durham | Durham | 650 | Northampton | Jackson | 990 | Yancey | Burnsville |
| 320 | Edgecombe | Tarboro | 660 | Onslow | Jacksonville | | | |
| 330 | Forsyth | Winston Salem | 670 | Orange | Hillsborough | | | |



APPENDIX B – VEHICLE TYPE CODES

| VEHICLE TYPE CODE FOR CRRVTY AND IFRVTY | |
|--|---------------------------------------|
| AMB | Ambulance |
| BI | Bicycle |
| CAB | Activity Bus 16 or More Passengers |
| CB | Commercial Bus |
| CSB | School Bus 16 or More Passengers |
| CTTT | Commercial Truck Tractor with Trailer |
| CT2A | Commercial Truck with 2 Axles |
| CT3A | Commercial Truck with 3 Axles |
| CT4A | Commercial Truck with 4 Axles |
| CT5A | Commercial Truck with 5 Axles |
| CT6A | Commercial Truck with 6 Axles |
| CVN | Van 16 or More Passengers |
| FE | Farm Equipment |
| FTR | Farm Tractor |
| MC | Motorcycle |
| MP | Moped |
| MS | Motor Scooter or Motor Bike |
| OB | Other Bus |
| OT | Other |
| P | 2- or 4-Door Sedan (Passenger) |
| PED | Pedestrian |
| PU | Pickup Truck |
| RV | Recreational Vehicle, Self-Contained |
| SW | Station Wagon (Passenger) |
| SWT | Station Wagon (Truck) |
| TAXI | Taxicab |
| TRV | Camper Mounted On 2-Axle Truck |
| TT | Truck Tractor Only |
| TTT | Truck Tractor with Trailer |
| T2A | Truck with 2 Axles |
| U | Unknown |
| VN | Van |



APPENDIX C – STATE HIGHWAY PATROL TROOP AND DISTRICT NUMBER

| TROOP/DISTRICT FOR CRTRP AND IFRTRP |
|-------------------------------------|
| AX |
| A1 |
| A2 |
| A3 |
| A4 |
| A5 |
| A6 |
| A7 |
| A8 |
| A9 |
| BX |
| B1 |
| B2 |
| B3 |
| B4 |
| B5 |
| B6 |
| B7 |
| B8 |
| B9 |
| CX |
| C1 |
| C2 |
| C3 |
| C4 |
| C5 |
| C6 |
| C7 |
| C8 |
| C9 |
| DX |
| D1 |
| D2 |
| D3 |
| D4 |
| D5 |



| APPENDIX C (continued) |
|--------------------------------------|
| TROOP/DISTRICT FOR CRRTRP AND IFRTRP |
| D6 |
| D7 |
| D9 |
| EX |
| E1 |
| E2 |
| E3 |
| E4 |
| E5 |
| E6 |
| E7 |
| E9 |
| FX |
| F1 |
| F2 |
| F3 |
| F4 |
| F5 |
| F9 |
| GX |
| G1 |
| G2 |
| G3 |
| G4 |
| G5 |
| G6 |
| G7 |
| G9 |
| HX |
| H1 |
| H2 |
| H3 |
| H4 |
| H5 |
| H6 |
| H9 |
| IX |
| I1 |
| I2 |
| I3 |
| I4 |



| APPENDIX C (continued) |
|--------------------------------------|
| TROOP/DISTRICT FOR CRRTRP AND IFRTRP |
| I5 |
| M1 |
| R1 |
| S1 |
| XX |
| X0 |
| X1 |
| X2 |
| X3 |
| X4 |
| X5 |
| X6 |
| X7 |
| X8 |
| Z1 |



APPENDIX D – INTERPRETER CODES

| LANGUAGE DESCRIPTIONS FOR CRRINT AND IFRINT CODES | |
|--|-----|
| AMERICAN SIGN LANGUAGE | ASE |
| AMHARIC | AMH |
| ARABIC | ARB |
| BOSNIAN | BOS |
| BU NONG (MONTAGNARD) | CMO |
| BURMESE | MYA |
| CANTONESE (CHINESE) | YUE |
| CHATINO | CLY |
| CHUUKESE | CHK |
| CZECH | CES |
| FARSI (PERSIAN) | PES |
| FRENCH | FRA |
| GUJARATI | GUJ |
| HAITIAN CREOLE | HAT |
| HAKKA (CHINESE) | HAK |
| HAUSA | HAU |
| HINDI | HIN |
| HINDKO | HND |
| HMONG | HNJ |
| IGBO (IBO) | IBO |
| INDONESIAN | IND |
| JAPANESE | JPN |
| JARAI (MONTAGNARD) | JRA |
| KAREN (KAREN LANGUAGE) | KAR |
| KHMER (CAMBODIAN) | KHM |
| KOREAN | KOR |
| KRAHN | KQO |
| KRU (KRU LANGUAGES) | KLU |
| LAO | LAO |
| MANDARIN (CHINESE) | CMN |
| MARSHALLESE | MAH |
| MNONG (MONTAGNARD) | MNG |
| NEPALI | NEP |
| OTHER | 999 |
| PASHTO (PUSHTO) | PBT |



APPENDIX D (Continued)**LANGUAGE DESCRIPTIONS FOR CRRINT CODES**

| | |
|----------------------------|-----|
| POLISH | POL |
| PORTUGUESE | POR |
| PUNJABI (PANJABI, PUNJABI) | PAN |
| RHADE (MONTAGNARD) | RAD |
| RUSSIAN | RUS |
| SERBIAN | SRP |
| SPANISH | SPA |
| SWAHILI | SWH |
| TAGALOG | TGL |
| THAI | THA |
| TIGRINYA | TIR |
| UNDETERMINED | UND |
| URDU | URD |
| VIETNAMESE | VIE |



APPENDIX E – RECORD LAYOUT KEY LOCATION:

| Record type | Criminal | Criminal Key | Infraction | Infraction Key |
|----------------------------|-----------------|------------------------|-------------------|------------------------|
| Case Record | CRCASES | 001 - 013 | IFCASES | 001 - 013 |
| Offense Record | CROFFNS | 301 - 313 001 - 002 | IFOFFNS | 221 - 233 001 - 002 |
| Offense Information Record | CROFFNFO | 151 - 165 | IFOFFNFO | 111 - 125 |
| Freeform Offense Record | CROFFNFF | 185 - 199 | IFOFFNFF | 185 - 199 |
| Special Conditions Record | CRSPCOND | 071 - 083 084 - 085 | IFSPCOND | 071 - 083 084 - 085 |
| Witness Record | CRWITNSS | 156 - 168 001 - 002 | IFWITNSS | 156 - 168 001 - 002 |
| Events Record | CREVENT | 061 - 073 001 - 002 | IFEVENT | 061 - 073 001 - 002 |
| Attorney Record | CRATTRNY | 061 - 073 001 - 002 | IFATTRNY | 041 - 053 001 - 002 |
| SBI Record | CRSBI | 044 - 056 | | |
| Judgment Assignment Table | OJAT | 027 - 041 | | |
| Judgment Table | OJT | 001 - 026 | | |



APPENDIX F – File Groupings

The ACIS team uses the following file groupings to save the Criminal and Infraction data.

Criminal

CRCASES1
CRCASES2
CRCASES3
CROFFNS1
CROFFNS2
CROFFNFO
CROFFNFF
CRSPCOND
CRWITNS1
CRWITNS2
CREVENTS
CRATTRNY
CRSBI
OJAT
OJT

Infraction

IFCASES
IFOFFNS
IFOFFNFO
IFOFFNFF
IFSPCOND
IFWITNSS
IFEVENTS
IFATTRNY

