Date

Your name

Your UNC email address

Prof. Kevin Guskiewicz

Chancellor

Prof. Mark Crescenzi

Chair, Department of Political Science

Dear Chancellor Guskiewicz and Prof. Crescenzi:

I am writing to express my appreciation for your financial support for the speakers series associated with POLI 203, a course in which I was enrolled in Spring 2022.

[say whatever you want to say about its impact on you.]

I understand that it costs money to bring these speakers to campus, to compensate them for their time, and to allow a few of us to go out to dinner with them each time. Thank you for investing in this program.

[feel free to change the wording of that, and to continue]

[comments about the class welcome as well.]

In closing, this experience, and particular the “extras” associated with the class, have made my Carolina experience better than it would have been otherwise. Thank you for that.

Sincerely,

[sign]

Print your name

[feel free to change the words in any of this! Try to make sure you spell everyone’s name correctly!]